**Appendix D**

**EMPLOYER ACCEPTANCE AGREEMENT**

**ADOPTED BY**

ASE Education Foundation

**DEVELOPED IN COOPERATION WITH THE**

**U. S. DEPARTMENT OF LABOR**

**OFFICE OF APPRENTICESHIP**

**Appendix D**

**EMPLOYER ACCEPTANCE AGREEMENT**

The undersigned employer hereby subscribes to the provisions of the Apprenticeship Standards formulated and registered by the ASE Education Foundation and agree(s) to carry out the intent and purpose of said Standards for Automotive Technician Specialist and accompanying Appendices and to abide by the rules and decisions of the Sponsor established under these Apprenticeship Standards. DEALERSHIP NAME have been furnished a copy of the Standards and have read and understood them, and request certification to train apprentices under the provisions of these Standards. On-the-job, the apprentice is hereby assured qualified training personnel and adequate supervision during the apprenticeship. The training should follow the approved Work Process Schedule and Related Instruction Outline including the rotation of tasks. The employer further agrees to follow the selection procedures per the approved Standards or develop alternative selection procedures in the Employer Acceptance Agreement that are consistent with the requirements set forth in 29 CFR § 30.10(b). This employer acceptance agreement will remain in effect until canceled voluntarily or revoked by the Sponsor, Employer or ApprenticeshipNC.

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_Mike Coley\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

*(Print Name of Employer Representative)* *(Print Name of Sponsor Representative)*

**Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 *(On Behalf of Employer) (On Behalf of Sponsor)*

**Date:**  **Date:**

Employer Title:

Name of Company:

Address:

City/State/Zip Code:

Phone Number:

Fax:

Email:

cc: Registration Agency

Employer Acceptance Agreement Data:

Insert Occupation (s): Automotive Technician Specialist

APPRENTICE WAGE SCHEDULE

Apprentices shall be paid a progressively increasing schedule of wages based on either a percentage or a dollar amount of the current hourly Journeyworker wage rate, which is

 $ \_\_\_\_\_\_\_\_\_\_ (at least $16) . Starting wage is $\_\_\_\_\_\_\_\_\_\_\_\_ (at least $12).

Enter progressive wage schedule here.4-Year Term Example:

|  |  |  |
| --- | --- | --- |
| 0-1000 hrs | $ |  |
| 1000-2000hrs | $ |  |
|  |  |  |

PROBATIONARY PERIOD

Every applicant selected for apprenticeship will serve a probationary period of 500 hours.

TOTAL WORKFORCE

Total Workers Employed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Journeyworkers: \_\_\_\_\_\_\_\_\_\_\_\_\_Female: \_\_\_\_\_\_\_\_\_\_\_\_\_\_ Minority: \_\_\_\_\_\_\_\_\_\_\_ Youth: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

TOTAL APPRENTICES TO BE EMPLOYED: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

RATIO:

 2\_Apprentice(s) to \_\_1\_\_\_Journeyworker(s)

MININUM QUALIFICATIONS

An apprentice must be at least **16** years of age, except where a higher age is required by law, and must be employed to learn an apprenticeable occupation. Please include any additional qualification requirements as appropriate (optional):

[x]  There is an educational requirement of : **High School Diploma;High School Equivalency; must complete safety training before starting work**

[x]  There is a physical requirement of: Must be physically capable of performing the essential functions of the apprenticeship program, with our without a reasonable accommodation, and without posing a threat to the health and safety of the applicant or others

[ ]  The following aptitude test(s) will be administered

[ ]  A valid driver's license is required.

[x]  Other: Must be able to pass any physical examination or drug screening as required by the employer

RELATED TECHNICAL INSTRUCTION PROVIDED BY: Community College